



P.O. Box 431038, Los Angeles, CA 90043 323-786-2413 www.thesoh.org

Family Coach

Pay: \$18-22/hr, commensurate with experience (Full-time Position)

Organization: Sanctuary of Hope (SOH) is a youth and family service organization that provides prevention, crisis, and stabilization services for youth, young adults, and expectant and young parent families, ages 16 -25 in South Los Angeles and South Bay. SOH serves young people with histories of child welfare and juvenile justice involvement, housing and economic insecure, and at-promise. SOH helps young people build self-reliance by helping them overcome poverty, trauma, low educational achievement, unemployment, and lack of well-being.

Summary: The Family Coach builds and fosters healthy relationships and assists with helping expectant and parenting youth with increasing their family resiliency. S/He provides myriad of family support services to increase the health and well-being of the household.

Duties and Responsibilities:

- Provide education and case management through agency or home visitation to program participants and assist in program activities and administrative support.
- Complete enrollment documents for each expectant or parenting youth referred by community partners into the program
- Administer the Ages and Stages questionnaire for physical development and social and emotional development
- Provide linkage and referral services
- Encourage expectant and parenting youth to attend appointments and program classes
- Develop and maintain a network of resources and services in the community to serve and assist with needs
- Perform recordkeeping and reporting of program activities on electronic reporting systems (Social Solutions, HMIS, etc.) for outcomes and evaluation; and complete progress notes and program-related reporting as required.
- Report issues and problems to management.
- Attend weekly staff meetings
- Perform other duties as may be assigned by the Site Director or Senior Management Team.
- Comply with contract and goals and outcomes.

Education: BA in human services field or 2 years of experience

Qualifications:

- Demonstrated experience in working with at-promise youth to reach their housing, employment, or education goals
- Proficient in Microsoft Office applications
- Demonstrated experience in one or more of the following areas: mental health, substance use, emotional/behavioral, special education, at-promise youth issues



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- Demonstrated knowledge of and ability to work effectively with youth with a variety of identities, cultures, and backgrounds including ethnic/racial minorities and LGBTQ youth
- Knowledge of Trauma-Informed Care Practices and Critical Race Theory a plus
- Ability to pass drug screening
- Ability to work collaboratively, but independently
- Ability to pass a criminal and child abuse index background check
- Reliable transportation and clean DMV record

Certificates, Licenses, Registrations:

- Valid California Driver's License and proof of auto insurance
- Adult CPR & Basic First Aid
- TB Test Clearance
- COVID-19 Vaccination

Position is grant funded; in addition to other specified conditions of employment, it is understood that no guarantee of continued employment, beyond the availability of current funds, is expressed or implied by Sanctuary of Hope.

Sanctuary of Hope provides equal employment opportunity to all qualified individuals without regard to race, creed, color, national origin, ancestry, religious belief, sex, age, physical or mental disability, veteran status or other protected classification.

To apply send cover letter and resume to recruitment@thesoh.org